

Neptune Rowing Club Safety & Emergency Document

Neptune Safety & Emergency Plan

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Introduction

It is the policy of Neptune Rowing Club to implement the Rowing Ireland Code of Practice https://www.rowingireland.ie/wp-content/uploads/2020/12/RI-SFGC1-Code-for-Coaches-Officials.pdf Neptune Rowing Club is committed to the safety of its members and its guests engaged in club-related activities. The aim of the Neptune Rowing Club Safety Plan is to ensure that all members and visitors are made aware of the safety requirements of participating in rowing, sculling and related activities at Neptune.

Safety is everyone's responsibility

- All members of the club have a duty of care towards safe rowing.
- No one is allowed on the water without prior agreement from the Captain /Coach.
- All members of the club need to be aware of what to do in case of a medical emergency.
- All members need to confirm that they are aware of their duties and responsibilities regarding safety.
- All members are responsible to report any incidents or damages.
- Coaches need to make athletes aware of responsible conduct on and off the water
- Coxswains should be aware of the rules of the river, hazards and what to do in case of an emergency or accident.
- The Safety Officer needs to report risk assessments on a regular basis to the committee.

WHAT YOU MUST DO TO ENSURE YOUR OWN SAFETY Safety for Neptune Athletes

- You MUST be able to swim AT LEAST 50 metres in light clothing.
- Know the rules of the river (See Appendix)
- Bring a change of kit and towel to each session for use in the event of a capsize
- Report damage to boats to the Captain
- Report incidents on the water to your captain and Safety Officer
- Assist any fellow rower in distress
- Read the Rowing Ireland Water Safety Code.
- Using a boat is only allowed when you have the specific permission to do so if in doubt ask the Captain.
- When going out in the evening or at dawn, use navigation lights.
- Know how to make an emergency stop and be signed off as a capable cox.
- Avoid injury whilst training by warming up, stretching and focusing on technique.

General Water Safety

Rowing Equipment:

All rowing equipment must be checked by the crew before and after use and safety items such as bow balls, hatch covers and heel restraints must conform to the regulations of Rowing Ireland. Any faults should be reported to the Captain and the equipment should not be used again until it has been repaired.

Safety Equipment

The Club provides items of safety equipment to be used by its members while on the water

Lifejackets / Buoyancy Aids:

The wearing of a lifejacket or buoyancy aid is compulsory for:

- All coxswains.
 - Please note coxswains should NOT wear an auto- inflate lifejacket in a bow-loader.
- All drivers and passengers of any launch used in connection with Club activities.

Throw Lines:

All coaches on the tow path and others offering safety cover from the slip should have a throw line. These are located in the Safety Box in Boathouse

Thermal Exposure Blankets: located in Safety Box in Boathouse

First Aid Kit

First Aid boxes are located in the Gym, Kitchen, Hall and Boathouse

Defibrillator

Defibrillator is located on the wall adjacent to the sweep oar rack in the Boathouse.

Safety Lights

Neptune Rowing Club operates a Safety Light System for evening rowing. All boats must show lights after sunset. A white light should be mounted on the bow and a red light on the stern of the boat. LED lights are permitted. Lights should not be fixed to the riggers as they cannot be seen when negotiating bends and turning.

Incidents and Accidents

All members are responsible for reporting all accidents, incidents and near incidents that they know about or witness within 24 hours.

Members are to bring the incident to the attention of the Safety Officer, coach or club captain and complete an Incident Form. It should also be reported to Rowing Ireland using https://www.rowingireland.ie/about-us/accident-report-form/

All accidents and incidents will be reviewed by the Safety Officer, and these will be discussed at committee level; along with any additional control measures deemed necessary to avoid future repetition.

Emergency Services are to be contacted as appropriate to any accident or emergency situation.

Launches

Launches are to be used only by drivers authorized by the Captain and as checked out by the Safety Officer. All drivers and passengers are to wear lifejackets. The driver is responsible for ensuring that a safety bag / launch rescue kit is on board. Any items used or missing are to be notified to the Safety Officer as soon as possible.

The Launch safety Bag should include the following:

- A paddle in case of engine failure
- A bailing device
- A safety bag containing thermal blanket, a throw rope
- Kill cord (must be attached to the launch driver and the outboard engine before starting the outboard engine)
- Enough petrol for the outing
- Life jackets

All launch drivers should ensure that the launches are handled with consideration for other river users. The launches are designed to carry two persons, - the driver and the coach. In the event of a capsize recovery operation, the maximum number of persons on the launch may exceed two persons in order to safely convey athletes to the bank or boathouse.

Coxswains and Coxless Boats

In all coxed boats, the coxswain is deemed responsible for the overall safety of the boat and crew. The wearing of lifejackets or buoyancy aids by coxswains is compulsory. If front-loaders are being coxed, care is to be taken to ensure that the lifejacket does not prevent a cox from escaping in the event of capsize or sinking. Please note – coxswains should NOT wear an auto- inflate lifejacket in a bow-loader.

In coxless boats, the person occupying the bow seat or steersperson is deemed responsible for the overall safety of the boat and the crew.

Coaches

All Coaches should have completed Rowing Ireland coaching courses and be Garda vetted

Coaches should ensure that:

- Crews are aware of the appropriate safety procedures
- Crews use safe rowing/sculling equipment
- Outings are conducted appropriate to the prevailing weather and water conditions
- Consideration is shown to other water users
- Crews are appropriately dressed for the session
- The Coach is to be particularly alert for symptoms of hypothermia and heat stroke/dehydration
- In particular, when coaching young children, the whole crew should be dressed suitably
- When coaching coxed boats, care must also be taken to ensure that the cox is properly dressed
- Particular attention is paid to the coaching of coxes as their competence is essential to water safety as well as the crew's success
- When coaching from the bank, all coaches must have a throw line
- The coach/athlete ratio for junior athletes should be one coach to no more than ten junior athletes

Junior athletes under the age of 18 are not allowed on the water unless accompanied by a coach.

Junior Members

No junior members (rowers under 18 years of age) are to be on the club premises for any reason, training or otherwise, unless requested to do so by a coach and are supervised by that coach. They must not remain on the premises after the training session is over for longer than is necessary. If for some reason the coach cannot attend, the session then cannot go ahead unless arrangements are made for another coach to supervise. All coaches are approved by the committee and Garda vetted by Rowing Ireland.

Condition of Equipment

Prior to use, all equipment is to be checked to ensure that it is serviceable and appropriate for the purpose for which it is intended. Any faults or damage are to be reported to the Captain.

Outings without Coaches

Outings by individuals and crews outside of the normal club training sessions are at the discretion of the Captain. An estimated return time is to be stated along with crew details. Individuals are to ensure that they book in on return to avoid false alarms.

OFF-WATER SAFETY REQUIREMENTS

Lifting Boats

Coaches and crews are to ensure that every care is taken to prevent injury when lifting boats in and out of the racks and the river. One person is to be in charge of the manoeuvre, giving clear instructions before and during the lift.

Loading the Trailer

When crews are travelling to regattas or other training locations, the Captain will detail the trailer loading plan. Loading is to be strictly in accordance with this plan. The driver is to ensure that all boats and equipment are safely secured prior to departure and that the necessary requirements for rear projections and lighting are observed. Juniors should not load the trailer unsupervised.

Note: The driver of the vehicle towing the loaded boat trailer should be accompanied by an additional helper/observer.

Gym

All members are responsible for keeping the gym clean and tidy. After use, every member is responsible for returning all equipment to its proper location and for cleaning down all items of the equipment used to ensure good hygiene practice.

All members will be responsible for their own safety while using any of the Club's gym equipment. Should any member have any queries regarding the correct technique or use of any item of equipment, he/she should ask the Captain or a Coach.

Junior members are not permitted to use any of the gym equipment (rowing machines or weights) unless accompanied by a qualified coach or supervised by a person deemed responsible by the committee.

The use of any gym equipment by social members and by guests is prohibited.

Running

When running from the club, all members should wear hi-viz strips or vests especially in the dark. Junior members should not run alone.

No Smoking Policy

The Club has a No-Smoking policy and smoking is not permitted in any part of the Clubhouse or grounds. There are no designated smoking areas. Members are responsible for ensuring that their guests observe this policy.

Fire

In the event of a fire, the Boathouse, Gym & Clubhouse are to be evacuated and the car park used as a muster point. An attempt is to be made to account for individuals. Members are responsible for the safety of their guests

Car Park

Extreme care is to be taken by all members when using the car park in order to prevent injury to people on foot or carrying boats. The club entrance is on a footpath and cycle lane, so care should be taken when entering and exiting.

Telephones

There is no telephone at the club. A list of useful numbers is displayed on the wall in the entrance to the club and in the boathouse. Coaches and crews are encouraged to carry a mobile telephone (in a Ziploc bag) at all times when training on the water.

Key Locations & Telephone Numbers

All crews are advised to ensure they carry a mobile phone when on the water.

In an emergency call 999 or 112

EMERGENCY CONTACT NUMBERS

Nearest Hospital – St. James's **01 410 3000** Nearest Garda Station – Kilmainham **01 666 9700**

Emergency Action Plan

Capsizing:

- If out of your depth & unable to wade ashore, <u>stay with the boat</u> and use it as a buoyancy aid & attempt to swim it to shore.
- If the water is cold, **get as much of your body out of the water as** soon as possible, draping yourself over the upturned hull (if necessary turning over the hull for this purpose).
- If possible, "buddy-up"; holding on to each other until rescued to provide mutual warmth and support and to help ensure all are accounted for.
- Other boats in the vicinity should fetch help or a launch if one is available. DO NOT ATTEMPT TO RESCUE FROM ANOTHER ROWING SCULL you are likely to tip over, putting more people in the water with no one to get help.

Serious Incident:

- IN A MEDICAL EMERGENCY, INCLUDING A CREW MEMBER BEING TAKEN SERIOUSLY ILL OR BECOMING UNRESPONSIVE, IMMEDIATELY:
 - o Raise the Alarm with a launch or with other boats if available.
 - Use a cell phone to dial for emergency assistance 999/112; OR if no cell phone is available row to the nearest location where a safe landing can be made, get to a telephone and make a 999/112 call.

Hypothermia

The symptoms of hypothermia depend on how cold the environment is and how long you are exposed for

Mild cases - Symptoms include:

- shivering
- feeling cold
- low energy
- discomfort at higher temperatures than normal
- cold, pale skin

Moderate cases - Symptoms include:

- violent, uncontrollable shivering
- being unable to think or pay attention
- confusion (some people don't realise they are affected)
- loss of judgment and reasoning
- difficulty moving around or stumbling (weakness)
- feeling afraid
- memory loss
- fumbling hands and loss of coordination
- drowsiness
- slurred speech
- listlessness and indifference.
- slow, shallow breathing and a weak pulse

Severe cases - Symptoms include:

- loss of control of hands, feet, and limbs
- uncontrollable shivering that suddenly stops
- unconsciousness
- shallow or no breathing
- weak, irregular or no pulse
- stiff muscles

Emergency assistance should be sought immediately and CPR provided while the person is warmed. CPR is an emergency procedure, consisting of 30 chest compression followed by 2 rescue breaths.

Treating hypothermia

As hypothermia can be a life-threatening condition, seek medical attention as soon as possible. Hypothermia is treated by preventing further heat being lost and by gently warming the patient.

Things to do for hypothermia:

- Move the person indoors, or somewhere warm, as soon as possible
- Once sheltered, gently remove any wet clothing and dry the person
- Wrap them in blankets, towels, coats (whatever you have), protecting the head and torso first
- Increase activity if possible, but not to the point where sweating occurs, as that cools the skin down again
- If possible, give the person warm drinks (but not alcohol) or high energy foods, such as chocolate, to help warm them up
- Once body temperature has increased, keep the person warm and dry

It is important to handle anyone that has hypothermia very gently and carefully.

Things you should NOT do:

- Don't warm up an elderly person using a bath, as this may send cold blood from the body's surfaces to the heart or brain too suddenly, causing a stroke or heart attack
- Don't apply direct heat (hot water or a heating pad, for example) to the arms and legs, as this forces cold blood back to the major organs, making the condition worse
- Don't give the person alcohol to drink, as this will decrease the body's ability to retain heat
- Don't rub or massage the person's skin, as this can cause the blood vessels to widen and decrease the body's ability to retain heat. In severe cases of hypothermia there is also a risk of heart attack

Near-Drowning

In a near-drowning emergency, the quicker first aid can be applied, the better for the victim's chance of survival. Do not put yourself in danger while rescuing the victim.

Rescue options to reach the drowning victim in the water:

- Use a Throw Line
- Throw a rope with a buoyant object
- Use a long stick
- Bring a boat alongside the victim and tow the victim to shore. Do not haul the victim into the boat because it may cause the boat to capsize.
- You can attempt a swimming rescue if you are sufficiently trained in water rescue. Do not attempt a rescue beyond your capabilities. Otherwise, you may harm yourself
 - For a swimming rescue, approach the person from behind while trying to calm him/her as you move closer. A panicked victim can pull you under
 - Grab a piece of clothing or cup a hand or arm under the victim's chin and pull the person face up to shore while providing special care to ensure a straight head-neck-back alignment.

First aid

The focus of the first aid for a near-drowning victim in the water is to get oxygen into the lungs without aggravating any suspected neck injury. If the victim's breathing has stopped, give 5 mouth-to-mouth rescue breaths as soon as you safely can. This could mean starting the breathing process in the water.

Once on shore, reassess the victim's breathing and circulation (heartbeat and pulse). If there is breathing and circulation without suspected spine injury, place the person in recovery position (lying on the stomach, arms extended at the shoulder level and bent, head on the side with the leg on the same side drawn up at a right angle to the torso) to keep the airway clear and to allow the swallowed water to drain. If there is no breathing, begin CPR. Continue CPR (30 chest compression followed by 2 rescue breaths) until help arrives or the person revives.

Keep the person warm by removing wet clothing and covering with warm blankets to prevent hypothermia.

Remain with the recovering person until emergency medical personnel have arrived.

Weil's Disease

Weil's Disease (Leptospirosis) is rare in Ireland. It is carried by water organisms, so those taking part in water sports can be at risk. In the early stages, Weil's disease can often be mistaken for flu but can develop into jaundice, kidney and liver failure. While the risk of contracting the disease from recreational water is very small, the serious nature of the disease means that rowers must be aware of the dangers and should take simple, routine precautions to reduce the risk of infection.

The most likely place for Weil's Disease to be found is in stagnant water - water that is adjacent to farm land and any water where rats are common.

What are the symptoms?

Typically symptoms develop between 7 – 14 days after infection. Some cases may be asymptomatic, some may present with a flu-like illness with severe headache, chills, muscle aches and vomiting. Many of the symptoms of Weil's Disease are the same as for other diseases and diagnosis is based on clinical suspicion followed by a blood test.

Ways to avoid contracting Weil's Disease

- Wash or shower after rowing
- Cover minor cuts and scratches with waterproof plasters before getting in your hoat
- Clean open wounds, such as blisters or calf abrasions with an anti-bacterial substance
- Wear trainers or boots to avoid cutting your feet before getting in your boat

What to do if you think you have symptoms?

- Early diagnosis and treatment is important
- If you develop flu-like symptoms after rowing go to your GP and say that you are a rower
- Weil's disease is treated with antibiotics which should be administered early in the course of the disease

In the event of a head injury or suspected head injury

Please also refer to the Concussion Recognition Tool in the following pages.

Important Note:

If the injured party is a Junior, they **must** be taken off the water immediately and their parent/guardian contacted.

As an additional precaution, they must not be left unsupervised while on the premises or travel home unaccompanied.





Concussion Recognition Tool

To Help Identify Concussion in Children, Adolescents and Adults



1: Visible Clues of Suspected Concussion

Visible clues that suggest concussion include:

- Loss of consciousness or responsiveness
- Lying motionless on the playing surface
- · Falling unprotected to the playing surface
- Discrientation or confusion, staring or limited responsiveness, or an inability to respond appropriately to guestions
- Dazed, blank, or vacant look
- Seizure, fits, or convulsions
- Slow to get up after a direct or indirect hit to the head
- . Unsteady on feet / balance problems or falling over / poor coordination / wobbly
- Facial injury

2: Symptoms of Suspected Concussion

Physical Symptoms	Changes in Emotions
Headache	More emotional
Pressure in head*	More Irritable
Balance problems	Sadness
Nausea or vomiting	Nervous or anxious
Drowsiness	A CONTRACTOR OF THE PARTY OF TH
Dizziness	Changes in Thinking
Blurred vision	Difficulty concentrating
Nore sensitive to light	Difficulty remembering
More sensitive to noise	Feeling slowed down
atigue or low energy	Feeling like "in a fog"
'Don't feel right"	
Neck Pain	Remember, symptoms may develop over minutes or hours following a head injury.

3: Awareness

(Modify each question appropriately for each sport and age of athlete)

Failure to answer any of these questions correctly may suggest a concussion:

- "Where are we today?"
- "What event were you doing?"
- "Who scored last in this game?"
- "What team did you play last week/game?"
- "Did your team win the last game?"

Any athlete with a suspected concussion should be - IMMEDIATELY REMOVED FROM PRACTICE OR PLAY and should NOT RETURN TO ANY ACTIVITY WITH RISK OF HEAD CONTACT, FALL OR COLLISION, including SPORT ACTIVITY until ASSESSED MEDICALLY, even if the symptoms resolve.

Athletes with suspected concussion should NOT:

- Be left slone initially (at least for the first 3 hours). Worsening of symptoms should lead to immediate medical attention.
- Be sent home by themselves. They need to be with a responsible adult.
- Drink alcohol, use recreational drugs or drugs not prescribed by their HCP
- Drive a motor vehicle until cleared to do so by a healthcare professional

Sports Medicine

CRT6™



Concussion Recognition Tool

To Help Identify Concussion in Children, Adolescents and Adults

What is the Concussion Recognition Tool?

A concussion is a brain injury. The Concussion Recognition Tool 6 (CRT6) is to be used by non-medically trained individuals for the identification and immediate management of suspected concussion. It is not designed to diagnose concussion.

Recognise and Remove

Red Flags: CALL AN AMBULANCE

If ANY of the following signs are observed or complaints are reported after an impact to the head or body the athlete should be immediately removed from play/game/activity and transported for urgent medical care by a healthcare professional (HCP):

- Neck pain or tenderness
- · Seizure, 'fits', or convulsion
- · Loss of vision or double vision
- Loss of consciousness
- Increased confusion or deteriorating conscious state (becoming less responsive, drowsy)
- Weakness or numbness/tingling in more than one arm or leg
- · Repeated Vomiting
- · Severe or increasing headache
- Increasingly restless, agitated or combative
- · Visible deformity of the skull

Remember

- In all cases, the basic principles of first aid should be followed: assess danger at the scene, check airway, breathing, circulation; look for reduced awareness of surroundings or slowness or difficulty answering questions.
- Do not attempt to move the athlete (other than required for airway support) unless trained to do so.
- Do not remove helmet (if present) or other equipment.
- Assume a possible spinal cord injury in all cases of head injury.
- Athletes with known physical or developmental disabilities should have a lower threshold for removal from play.

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If there are no Red Flags, identification of possible concussion should proceed as follows:

Concussion should be suspected after an impact to the head or body when the athlete seems different than usual. Such changes include the presence of any one or more of the following: visible clues of concussion, signs and symptoms (such as headache or unsteadiness), impaired brain function (e.g. confusion), or unusual behaviour.

CRT6™

Developed by: The Concussion in Sport Group (CISG)

Supported by













STRONG RECOMMENDATIONS:

- •Do not go out rowing alone, ever, when the water temperature is below 10°C. Hypothermia is quick at lower temperatures.
- •Always row with at least one other boat, or with the coach/safety launch.
- •Always have your mobile phone with you if there is no coach, so that you can call 999 for help. Keep it in a zip-loc bag.

Risk Assessment

Before every outing, consider the risks that day.

This is a list of some of the things you should think about, but is by no means exhaustive!

The Water

What are the conditions like?

- Is it windy?
- Is it choppy?
- Is it dark?
- Is the flow very fast?

If so, don't go out.

The Crew and Coaches

- Are your coach and cox capable of handling the conditions?
- •Does your cox have a lifejacket and working cox box?
- •Is everyone appropriately dressed?
- •Is anyone sick or injured?

The Equipment

- Does your boat have a bowball?
- Are all your heel restraints connected correctly?
- Are all your hatch covers closed?
- Are your boat and blades in good condition?
- Do your boat and launch have appropriate lights?
- Does your launch have all its safety equipment (launch kit, bailer, throw rope, paddle etc.), enough petrol, a kill cord and a lifejacket for the driver?

IF IN DOUBT, DON'T GO OUT

Appendix 1 Islandbridge River Code of Conduct

Personal Safety

Personal safety is everyone's responsibility, every rower has a responsibility to their own safety and the safety of other rowers.

- 1. No boat shall take to the water without a functioning bow ball.
- 2. Functioning heel restraints must be in place.
- 3. Quick release straps must be on shoes
- 4. All coxes must wear appropriate personal flotation devices.
- 5. Inexperienced crews/scullers should not be on the water without a coach.
- 6. Inexperienced crews/scullers should not be on the water in strong flow.
- 7. Club Captains, Safety Advisors, coaches and rowers should be aware of the Rowing Ireland safety Manual.

See to Row Safe; Every <u>five</u> strokes look! • to check your course and that you are safe to proceed.

Launching / Returning to the slip

- 1. All boats must launch downstream, except eights from Commercial and crews from Trinity boathouse.
- 2. When returning to the north station slips:
 - a. Always approach from downstream: never pull into the slip while travelling with the flow.
 - b. Only cross the center line of the river after you have checked the way is clear.

Traffic Patterns

1. Always keep to the south station (Trinity boathouse side) going upstream and North station going downstream.

- 2. All boats should keep well clear of the center line of the river.
- 3. Slower boats should, as far as practicable, allow faster boats to overtake them by staying close to the bank.
- 4. When rowing side by side or overtaking, the outside crew **MUST** give way to oncoming traffic. Collisions are to be avoided at all cost.



Turning

It is vital that coaches take into account, the weather, the flow and the crews' capabilities.

- 1. Under normal circumstances only turn the boat below UCD boathouse and above the concrete pipe. Do not turn at the white house bend unless the river upstream is blocked. If crews have to turn at the white house bend, they should continue upstream on the south station until they can see to the next bend, and when the way is clear to cross to the north station and turn the boat. Great care is needed when the flow is fast.
- 2. When several boats are turning at either end of the course, use common sense to allow faster boats get away first.
- 3. Faster and more experienced boats should allow for inexperienced crews having difficulty in turning a boat to finish their maneuver, and not place them in a difficult situation by shouting or hurrying them.

Coaching

- 1. Coaches should move their crews/scullers away from the turning area and then pull the crew into the bank when giving instruction.
- Crews/scullers should only be coached at rest when pulled into the bank facing upstream. Do not stop in the stream where you can cause an obstruction to other boats.
- 3. When practicing STARTS or drills do not hold up other crews. Wait until the river is clear behind and in front of your crew.
- 4. Coaches should cooperate with each other in the interest of respect and safety.

All coaches should carry a warning whistle. (Repeated, loud, long blasts, lets others know a crew is in danger and a coach requires assistance.

Night Rowing

- 1. Only experienced crews/scullers should be on the water leading up to and during the hours of darkness. The potential for serious injury is at its highest at this time.
- 2. It is advised that the bowman wears a reflective top.
- 3. All boats must be correctly illuminated as set out here
 - a.Bow A bright white light must be affixed to the front of the boat.
 - b. Stern A bright red light must be fixed to the stern of the boat.

Do not attach lights to the riggers of a boat as this means only one side of the boat is visible.



The following clubs accept and commit to abide by this Code of Conduct, and will familiarize all club members with the contents.

Garda Siochana BC Municipal Rowing Centre Phoenix RC Neptune RC

Commercial RC UCD BC Old Collegians BC

Kings Hospital RC DUBC DULBC Lady Elizabeth BC

Version 2. 11/21

Intentionally Blank